

Minutes of Meeting

Annual General Meeting (“AGM”) of Green Purposes Company Limited (“the Company”)

G03532.0001

Company Number SC529326

Date of Meeting: 21st June 2022

Location: Virtually via Microsoft Teams

Attendees: Trevor Hutchings (Chair);
Peter Young;
James Curran;
Tushita Ranchan; and
Robin Teverson;
David Smith and Rose Younger on behalf of Turcan Connell Company
Secretaries
Limited

1. Apologies

There were no apologies.

2. Conflicts of Interest

There were no conflicts of interest declared.

3. Matters Arising

The Minutes from the last AGM were approved. It was noted that the expenses claim form had been updated.

4. Review of Articles of Association

The Trustees reviewed the Articles of Association and agreed that no changes were necessary.

5. Term Renewal

Trevor, Tushita and Robin confirmed they are willing to remain in post for at least another 12 months.

It was noted that Peter Young intends to step down in the next 12 months. James Curran intends to step down at the end of his current term in August and will not seek reappointment. The Trustees thanked James Curran for his valued service of the past 5 years.

The Trustees were in the processing of recruiting 2 successor Trustees who would be appointed in the next 12 months.

6. Review of Conflicts of Interests Register

The Trustees reviewed their declarations of interests and agreed to submit an updated register as required.

7. Appointment of Office Bearers

- i) The Trustees confirmed that Trevor Hutchings will continue as chair of the company for a further 12 months.
- ii) The Bank Administrators will be Trevor Hutchings, Tushita Ranchan and one of the to be appointed Trustees.
- iii) The Web Administrator would continue to be Peter Young.
- iv) Trevor Hutchings would continue to administer the Twitter account.

8. Review Board Attendance and Performance

The past year's board attendance and performance of the Trustees was discussed. The Trustees had full attendance at all meetings. It was noted that the Trustees had achieved their key goals including their annual letter and meeting statutory requirements on time.

The Trustees reviewed their training needs and agreed to put aside a small budget for attending external events relevant to the GPC.

The Trustees agreed that it was not proportionate for an independent evaluation of the Trustees' performance to take place.

9. Review of Company Polices

The Trustees reviewed the current company policies and had updated a number of them. This included minor updates to the Expenses Policy and to the Appointment, Rotation and length of Terms of Trustees policy. The Trustees also adopted a new Recruitment of Trustees policy.

10. Review and Approved Contracted Services

The Trustees agreed to continue with the appointment Azets as the Company's Accountant, Turcan Connell as Legal Advisor and Company Secretary and Digital Forest as the Website Provider.

11. Review and Approve Company Accounts

The Trustees approved the accounts for the year ending 31st March 2022. The accounts were signed by Trevor Hutchings on behalf of the Company for onward submission to Companies House.

12. AOB

There was no AOB and meeting was closed.

Signed by the Chair:

